

Minutes of the Meeting of Aylmerton Parish Council held on 13 January 2015 at 7.30 pm at Aylmerton Village Hall

Present:

Chairman Cllr. K. Rounce, Vice Chairman Cllr. K. Bacon
Cllr. J.P. Lynes, Cllr. J.R. Lynes, Cllr. G. Medler, Cllr. C. Neate
District Cllr. H. Eales, County Cllr. M. Baker
Clerk Mrs Janet Warner
5 members of the public

1. Minutes of the Parish Council Meeting held on 11 November 2014

It was **AGREED** that the minutes of the Parish Council meeting held on 11 November 2014 be **APPROVED** as a true record. The minutes were signed by Chairman.

2. Apologies for absence

It was noted that Cllr. J. Bacon had sent apologies due to work commitments. P.C.S.O. Berkeley had been due to attend but had forwarded apologies due to an emergency appointment.

3. Declarations of Interest and Requests for Dispensations

Cllr. Medler declared an interest in any matters relating to affordable housing.

4. Public Participation - It was resolved that the meeting be closed for public participation

PUBLIC PARTICIPATION

Village Pond – A member of the public voiced thanks to Mr Rodney Taylor for continuing to sweep the gullies near the pond.

The meeting reopened.

5. Police Matters

The Clerk read the police report (*refer attached*). Members were in receipt of a letter from Norfolk Constabulary in respect of 50:50 partnership funding for ring fenced P.C.S.O. It was **AGREED** to instruct the Clerk to invite the police representative to a future meeting to provide more information in respect of the scheme. It was noted that there is no provision in the budget for this.

6. Reports from District Councillor and County Councillor

6.1 Report from District Councillor

Cllr. Eales provided an update in respect of the planning application for Common Farm. It was noted that Highways are happy with the splay and that Gresham PC raised no objections to the application. NNDC are also considering the NCC parking proposals for Sheringham and Cromer. It was noted that the Village Hall Committee have been awarded a grant from The Big Society.

6.2 Report from County Councillor

Cllr. Baker advised that the current parking project is looking at the potential problems with car parking in Cromer and Sheringham. From the survey, suggestions for consultation will be agreed upon. It was also noted that the NCC budget has not yet been set, a solar farm is to be progressed at the former Coltishall airbase and the NDR project is still on the go.

7. Planning Matters

7.1 Planning Applications

PF/14/1591 Demolition of existing bungalow and erection of replacement dwelling at One Acre, Sandy Lane, West Runton
It was **AGEED** to raise no objections.

7.2 Planning Decisions from NNDC:

PF/14/1324 Erection of single-storey front extension at Edgewood Cottage, Holt Road – Permit

PF/14/1138 Erection of detached cart shed/store at The Firs, 18 Beechwood Avenue - Permit

7.3 Other Planning Matters (For Information Only)

PF/11/0983 – Erection of wind turbine at Pond Farm, Bodham
It was noted that the appeal is to be redetermined following an inquiry. All previous representations will be taken into account. Members had no further comments to make.

8. Highways & Transportation

8.1 Parish Partnership Scheme

The Clerk advised that she had been in contact with Beckham and Gresham PCs and had obtained guideline prices for a SAM2 sign. It was **AGREED** to not progress this at present

8.2 A Boards, Verges and parking

It was noted that the A Boards have now been removed from the verge by the junction of the A148 and Sandy Lane.

The Clerk advised that she had asked NNDC to clean Tower Lane and Sandy Lane.

It was noted that the police have dealt with the issue of parking near the junction of The Street.

8.3 Other Highway Matters (For Information Only)

Mud on PROW - Concern was raised in respect of the amount of mud washing off the field and hard-standing at the top of The Close which is also a PROW. The Clerk was asked to contact NCC Highways for advice.

9. Finance & Regulatory matters

9.1 Payments for approval

A list of payments was circulated for consideration and was **APPROVED**. The list was signed by the Chairman and Clerk (refer attached).

Members were delighted to learn that the Village Hall committee have been awarded grant funding from The Big Society and Norfolk Playing Field Assoc. It was **AGREED** to release the £800 Youth Reserve to the Village Hall Committee towards the levelling of the playing field.

9.2 Actuals against Budget

A copy of the Actuals against Budget to date was circulated for consideration and was **APPROVED** (refer attached).

9.3 Bank Reconciliation to 30 December 2014

Members were in receipt of the bank reconciliation to 30 December 2014 which was **APPROVED** and signed by the Chairman and the Clerk as RFO (refer attached).

9.4 S137 Grants

It was **AGREED** to pay the following grants:

East Anglian Air Ambulance	£50
East Anglian Children's Hospice	£50
Community First Responders	£50

This is in addition to the grants paid earlier in the financial year.

Members considered the request to pledge a grant towards Felbrigg Roundabout. Following discussion it was **AGREED** to not pledge a grant. It was suggested that this be reconsidered once the outcome of the crematorium appeal is known.

9.5 Finance Checks

It was noted that Cllr. K. Bacon had carried out the finance checks and had found no issues of concern

9.6 Any other financial & regulatory matters (for information only)

There were none.

10. Allotments

10.1 Allotment Tenancies

Concern was raised that the track to the allotment is becoming impassable due to erosion caused by tractors. It was **AGREED** to instruct the Clerk to obtain a quotation to level the track and fill with crushed concrete.

11. Other Projects

11.1 Pill Box

It was noted that Mr Mickleburgh is still pursuing grant applications.

11.2 War memorial

The Clerk reiterated the comments made at the last meeting by Mr Mickleburgh that the PC will need to find funding in the future to repair the steps to the War Memorial.

11.3 Pond

Professional advice is still awaited.

11.4 Broadband

It was noted that there will be an item in the next issue of Almartune asking people to continue to forward their broadband speeds.

11.5 Other projects

There were no other matters to report.

12. Other matters for consideration

Reports from councillors - There were no reports.

13. Correspondence

All of the correspondence listed below was noted and no comments made unless stated otherwise.

13.1 Correspondence received since last meeting (list circulated)

NNDC	Six month rule and election timetable Wider Engagement Scheme – <i>Clerk to attend</i>
Norfolk ALC	Parish Polls consultation Weekly updates Details of revised paycales Members survey – <i>Clerk to complete</i> Norfolk Link Update from SLCC Norfolk Branch
RSN	Affordable Rural Housing – New guide for Parish Council Newsletters E Petition re Rural Community Councils

Police	Weekly updates
NNCCG	Partnership News
NNDC & NAA	Strategy for indoor sports facilities questionnaire – <i>Clerk to complete</i>
CPRE	Light pollution survey – <i>Clerk to complete</i> Newsletter
Norfolk RCC	Newsletter
Community Payback	Request for projects for offenders
New Anglia Growth Hub	Free Face to Face business support
Various leaflets and brochures	

14. To receive items to be included on the next agenda and to consider any other business (for information only)

15. To note the date of the next meeting: 7.30pm, 10 March 2015

There being no further business, the Chairman closed the meeting.

Signed Dated