

AYLMERTON PARISH COUNCIL

02 May 2015

To all members of Aylmerton Parish Council,

You are hereby summoned to attend the ANNUAL MEETING of AYL MERTON PARISH COUNCIL at the Village Hall on TUESDAY 12 MAY 2015 at 7.30pm for the purpose of transacting the following business.

**Mrs J Warner
Clerk to Aylmerton Parish Council**

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

AGENDA

1. Election of Chairman
2. Election of Vice Chairman
3. To consider for approval the minutes of the Parish Council meeting held on 10 March 2015 & 24 March 2015 and to consider any matters arising (for information only) not included on the agenda
4. To consider accepting apologies for absence
5. To record declarations of interest from members in any item to be discussed and to consider requests for dispensations
6. To consider matters relating to co-option to fill council vacancy
7. To consider appointment of co-opted members to General Purposes Working Group
8. To consider appointment of Representatives to other committees and organisations
9. To consider appointment of Internal Auditor
10. To appoint cheque signatories
11. To consider adoption of General Power of Competence
12. To consider a resolution to close the meeting for public participation (limited to 10 minutes – maximum of 3 minutes per person)

13. Police

- 13.1 To receive report from PCSO Allison Holmes (if attending)
- 13.2 To consider any other police matters to include update re PCSO 50:50 Scheme

14. To receive reports from District Councillor and County Councillor

15. Planning

- 15.1 To receive and comment upon planning applications & decisions (refer enclosed list)
- 15.2 To receive letter from Victory Housing in respect of Affordable Housing
- 15.3 To consider any other planning matters (for information only)

16. Highways & Transportation

- 16.1 To consider request for replacement bus stop sign and yellow lines on Church Road opposite Bus Shelter
- 16.2 To note letter from Felbrigg Parish Council re Felbrigg junction
- 16.3 To consider any other highways & transportation matters (for information only)

17. Finance & Strategy

- 17.1 To consider list of payments for approval (to follow)
- 17.2 To consider bank reconciliation for year ended 31/03/2015
- 17.3 To consider Summary of Accounts for year ended 31/03/2015
- 17.4 To consider report from Internal Auditor for year ended 31/03/2015
- 17.5 To consider for approval Annual Return & Governance Statement for year ended 31/03/2015
- 17.6 To note matters relating to transparency code
- 17.7 To consider revised Pension Policy
- 17.8 To consider matters relating to review of insurance policy
- 17.9 To consider any other financial matters (for information only)

18. Allotments

- 18.1 To consider review of allotment tenancy agreements
- 18.2 To consider date for allotment inspection
- 18.3 To consider any other allotment matters

19. Other Projects

- 19.1 To receive update in respect of War Memorial
- 19.2 To receive update in respect of Pill Box
- 19.3 To receive update in respect of Pond
- 19.4 To receive update in respect of Litter Pick
- 19.5 To receive update in respect of Broadband

20. Reports from Members

- 20.1 To receive any reports from members on other committees

21. Correspondence

- 21.1 To receive and comment upon correspondence received since the last meeting (list enclosed)
- 21.2 To receive and comment upon correspondence received since 02 May 2015 (to follow)

22. To receive any other business (for information only) and items to be included on the next agenda
23. To note the date of the next meeting: Tuesday 14 July 2015 at 7.30pm
24. **TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**
25. To consider matters relating to breach of tenancy agreement and agree action to be taken

Aylmerton Parish Council - Appendix to Agenda for Meeting 12 May 2015

PLANNING:

Planning applications:

PF/15/0327 Demolition of single storey dwelling and erection of two storey dwelling at One Acre, Sandy Lane – Members of Aylmerton PC agreed to raise no objections.

PF/15/0396 Erection of single storey rear and side link extensions and conversion of barn to ancillary accommodation at Park Farm Cottage, Park Road – Members of Aylmerton PC agreed to raise no objections

Planning Decisions from NNDC & NCC:

None received.

Planning Appeals

None received.

Any further applications and decisions received prior to the meeting will be added to the agenda.

CORRESPONDENCE RECEIVED SINCE MARCH MEETING

Norfolk ALC	Weekly Updates Summer Conference – Consider attendance
NCC	Consultation on flood risk – Consider any response
NNDC	Big Society Fund
CPRE	Light Pollution Conference – 10 June 2015 UEA
CAN / RCC	Newsletters and updates
Came & CO	Newsletter
Various other leaflets and mailshots	

Correspondence has been circulated to members prior to the meeting.