

AYLMERTON PARISH COUNCIL

31 August 2015

To all members of Aylmerton Parish Council,

You are hereby summoned to attend the meeting of AYL MERTON PARISH COUNCIL at the Village Hall on TUESDAY 08 SEPTEMBER 2015 at 7.30pm for the purpose of transacting the following business.

**Mrs J Warner
Clerk to Aylmerton Parish Council**

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

AGENDA

1. To consider for approval the minutes of the Parish Council meeting held on 14 July 2015 and to consider any matters arising (for information only) not included on the agenda
2. To consider accepting apologies for absence
3. To record declarations of interest from members in any item to be discussed and to consider matters relating to requests for dispensations of disclosable pecuniary interests
4. Vacancy – To note resignation of Clerk (also refer item 19)
5. Public participation – This item is limited to 10 minutes with a maximum of three minutes per person
6. Police
 - 6.1 To receive report from PCSO Allison Holmes
 - 6.2 To consider any other police matters (for information only)
7. To receive reports from County Councillor & District Councillor and agree any action to be taken
8. Planning
 - 8.1 To receive and comment upon planning applications (refer enclosed list)
 - 8.2 To receive planning decisions (refer enclosed list)
 - 8.3 To note any planning appeals to include Woodland Burial Site
 - 8.4 To receive update in respect of Affordable Housing
 - 8.5 To consider consultation papers re Local Plan 2016 – 2036
 - 8.6 To consider representation at NNDC Planning Training Workshops
 - 8.7 To consider any other planning matters (for information only)

9. Highways & Transportation

- 9.1 To receive any update re Church Street bus stop
- 9.3 To note complaint re Sandy Lane
- 9.4 To consider Parish Partnership funding application for works to stop run off from road into pond
- 9.5 To consider any other highways & transportation matters (for information only)

10. Finance & Regulatory Matters

- 10.1 To consider list of payments for approval
- 10.2 To receive list of Actuals against Budget to date
- 10.3 To receive report from External Auditor
- 10.4 To consider adoption of policies to include:
 - Child Protection Policy
 - Complaints Policy
 - Environmental Policy
 - Equal Opportunities Policy
 - Training Policy
 - Model Protocol on Communications
- 10.5 To consider annual inspection of council owned assets
- 10.6 To consider any other financial matters (for information only)

11. Allotments

- 11.1 To receive update and consider matters relating to tenancy agreements
- 11.2 To receive any other updates (for information only)

12. Other projects

- 12.1 To receive update in respect of Pill Box and trail
- 12.2 To receive update in respect of War Memorial
- 12.3 To receive update in respect of Pond (also refer 9.4 above)
- 12.4 To receive update in respect of broadband
- 12.5 To receive update in respect of maintenance works to bus shelter
- 12.6 To set date for autumn litter pick

13. Reports from Councillors & other matters not included elsewhere on the agenda

- 13.1 To receive reports from members in respect of meetings attended on behalf of Aylmerton Parish Council

14. Correspondence

- 14.1 To receive and comment upon correspondence received since last meeting (list attached)

15. To receive any other business (for information only) and items to be included on the next agenda

16. To note the date of the next meeting: 10 November 2015 at 7.30pm

17. RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

18. To consider complaint in respect of allotment issue

19. Clerk vacancy – to consider matters relating to filling of vacancy

Distribution: All members of Aylmerton Parish Council & members of General Purposes Working Group
County Cllr. M Baker, District Cllr.S Butikofer, PCSO Allison Holmes, Village Correspondent Mrs Brittain,

Aylmerton Parish Council - Appendix to Agenda for Meeting 08 September 2015

PLANNING:

Planning applications:

PF/15/1011 Erection of 1.95m fence to part of front boundary at Broad Acre, Holt Road – No objections

PF/15/1017 Variation of condition 2 of 14/1113 to allow alteration to access at Common Farm, Sustead Road, Lower Gresham – No objections

C/1/2015/1023 Variation of condition 3 of pp ref C/1/93/1007 to allow operation of concrete plant outside of permitted hours of working for temporary period – No objections

Any further planning applications received prior to the meeting will be added to this list.

Planning Decisions from NNDC & NCC:

PF/15/0103 Erection of replacement dwelling at Home Farm, Holt Road - Permit

Planning Appeals

PF/13/0116 Formation of woodland burial ground with ancillary buildings and vehicular access at Woodland at Holt Road/Tower Road – Appeal dismissed

CORRESPONDENCE RECEIVED SINCE LAST MEETING

NNDC	Standards Phase 3 – Registers of interest Corporate Plan
Norfolk ALC	Weekly updates
Community Action Nfk	Updates
N Lamb MP	Annual Village Tour
District Cllr	Newsletter
Village Hall Cttee	Letter of thanks for support of fete
CAB	Funding application & AGM
Norfolk Hospice	Funding application

Correspondence has been circulated to members prior to the meeting.