

AYLMERTON PARISH COUNCIL

Chair – Councillor S. Kelsey

Vice-Chair – Councillor M. Knowles

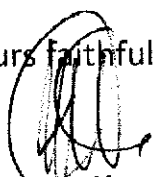


Dear Sir/Madam,

9th September, 2024

You are hereby summoned to attend a meeting of **Aylmerton Parish Council** to be held on **Thursday 19th September, 2024** at **7.00 pm** in **Aylmerton Village Hall**.

Yours faithfully,



Mrs J. V. Chance
Clerk

AGENDA

1. **Minutes of the Meeting held on Thursday 25th July, 2024.**
To agree the Minutes of the meeting held on Thursday 25th July, 2024.
2. **To receive declarations of interest and requests for dispensations.**
3. **To receive apologies for absence.**
4. **Public Participation** – To allow members of the public opportunity to inform the meeting. This item is limited to 15 minutes (maximum of 3 minutes per person).
5. **County and District Councillors' Reports.**
 - 5.1 County Councillor's Report.
 - 5.2 District Councillor's Report.
6. **Finance and Governance.**
 - 6.1 To receive cash book to 31st August, 2024 and agree action.
 - 6.2 To agree bank statements against cash book to 31st August, 2024.

Clerk: Julie Chance

Pine Lodge, Gimingham Road, Trimingham, Norfolk, NR11 8HP.

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Aylmertonparishcouncil@gmail.com

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| 6.3 | To agree the following payments:- | £ |
| | Clerk's Salary – Month of September | 312.83 |
| | HMRC | 72.20 |
| 6.4 | Payments made in the month of August:- | £ |
| | Clerk's Salary | 303.34 |
| | HMRC | 72.20 |
| | NALC – Full Council Training | 252.00 |
| 6.5 | To receive update for Vehicle Activated Sign and agree action. | |
| 6.6 | To welcome Anna Clarke from NNDC – Discussion about possible affordable housing scheme. | |
| 6.7 | To receive update concerning maintenance of churchyard and agree action. | |
| 6.8 | Defibrillator – Insurance:- To receive update concerning insurance requirements. | |
| 6. | Budget:- To agree budget for 2025/26. | |
- 7. To consider any Planning matters.**
- 8. To receive an update concerning Allotments from the Allotment Working Group.**
- 8.1** Paddock Maintenance – To receive information.
- 9. Highways Matters.**
- 9.1** To note Temporary Traffic Orders (Circulated).
- 9.2** To receive information concerning blocked drain.
- 9.3** To receive update concerning signs for voluntary litter picks.
- 9.4** To receive update concerning overgrown hedge and agree action.
- 9.5** To receive information concerning request for double yellow lines and agree action.
- 10. Village Hall Committee.**
- 10.1** To receive report from Village Hall Committee.
- 10.2** To receive information concerning lawnmower and agree action.
- 11. Tree Planting/Peace Garden.**
- 11.1** To receive update concerning tree planting.

- 12. Police Matters.**
 - 12.1** To receive information concerning Cromer SNAP Meeting and agree action.
 - 12.2 Community Service Scheme:-** To receive information and agree action.
- 13. Policies – To review the following policies:-**
 - 13.1 Document Management –** Circulated.
 - 13.2 Risk Assessment –** Circulated.
- 14. Meeting Dates for 2025 –** To agree.
- 15. Correspondence:-**
 - NPTS – Circulated.
 - NCC – Public Rights of Way – Circulated.
 - EEAST Strategy – Circulated.
- 16. Items for next agenda – Clerk’s annual appraisal.**
- 17. Date of Next Meeting –** Thursday 21st November, 2024 – 7.00 pm – Aylmerton Village Hall.