

AYLMERTON PARISH COUNCIL

Chair – Councillor S. Kelsey

Vice-Chair – Councillor M. Knowles



Dear Sir/Madam,

7th July, 2025

You are hereby summoned to attend a meeting of **Aylmerton Parish Council** to be held on **Thursday 17th July, 2025** at **7.00 pm** in **Aylmerton Village Hall**.

Yours faithfully,


Mrs J. I. Chance
Clerk

AGENDA

1. **Declaration of Acceptance of Office Form – Vice-Chairman.**
 - 1.1 Cllr. Knowles and the Clerk to sign Declaration of Acceptance of Office Form.
2. **Minutes of the Meeting held on Thursday 15th May, 2025.**

To agree the Minutes of the meeting held on Thursday 15th May, 2025.
3. **To receive declarations of interest and requests for dispensations.**
4. **To receive apologies for absence.**
 - 4.1 To receive information concerning resignation.
5. **Public Participation** – To allow members of the public opportunity to inform the meeting. This item is limited to 15 minutes (maximum of 3 minutes per person).
6. **County and District Councillors' Reports.**
 - 6.1 County Councillor's Report.
 - 6.2 District Councillor's Report.

Clerk: Julie Chance

Pine Lodge, Gimingham Road, Trimingham, Norfolk, NR11 8HP.

Tel: 07305048062

Aylmertonparishcouncil@gmail.com

7. Finance and Governance.

- 7.1** To agree cash book for the period to 30th June, 2025
- 7.2** To agree bank statements against cash book to 30th June, 2025.
- 7.3** To agree the following payments:- **£**
- | | |
|-------------------------------------|--------|
| Clerk's Salary – Month of May, 2025 | 312.83 |
| HMRC | 72.20 |
- 7.4** Payments made in the month of June, 2025 **£**
- | | |
|----------------|--------|
| Clerk's Salary | 303.34 |
| HMRC | 72.20 |
- 7.5** VAT Claim – To receive information.
- 7.6** To discuss cracked glass on notice board and agree action.
- 7.7** To receive request from Aylmerton Village Hall Committee for grant towards works.

8. To consider any Planning matters.

- 8.1** IB/24/1115 – Camping Site – Gresham Hall – Update – Chairman.
- 8.2** Planning Applications and Decisions.
- 8.3** TPO Order – Confirmed
- 8.4** Swimming Pool – Running Free Farm – To receive information.

9. To receive an update concerning Allotments from the Allotment Working Group.

- 9.1** Replacement gate and post - Update.
- 9.2** To receive information concerning ponies on allotments.

10. Highways Matters.

- 10.1** To note Temporary Traffic Orders (Circulated).
- 10.2** Potholes – Update.
- 10.3** Gritting Route – Update.
- 10.4** Drains and flooding – to receive information.
- 10.5** Aylmerton Street – To consider email from Cllr. Pert and agree action.
- 10.6** To receive information concerning residents parking on pavement and agree action.

11. Village Hall Committee.

- 11.1** To receive report from Village Hall Committee.

12. Police Matters.

12.1 To receive information concerning Cromer SNAP Meeting and agree action.

12.2 Community Speedwatch Scheme - Update

12.3 Speed Checks – Update

13. Footpaths.

13.1 To receive update on condition of footpaths – Cllr. Smith.

14. Asset Maintenance.

14.1 To receive information concerning the bus shelter roof and bench and agree action.

15. Meeting Dates 2026.

15.1 To agree the meeting dates for 2026.

16. Annual Review of Policies.

16.1 General Data Protection.

16.2 Code of Conduct.

17. Correspondence:-

Norfolk ALC – Various – Circulated.

NCC Local Government Reorganisation – Circulated.

NNDC -Local Government Reorganisation – Circulated.

18. Items for next agenda

19. Date of Next Meeting – Thursday 18TH September, 2025 – 7.00 pm – Aylmerton Village Hall.