

AYLMERTON PARISH COUNCIL

Chair – Councillor S. Kelsey

Vice-Chair – Councillor M. Knowles



Dear Sir/Madam,

5th January, 2026

You are hereby summoned to attend a meeting of **Aylmerton Parish Council** to be held on **Thursday 15th January, 2026** at **7.00 pm** in **Aylmerton Village Hall**.

Yours faithfully,


Mrs J. I. Chance
Clerk

AGENDA

1. **Minutes of the Meeting held on Thursday 13th November, 2025.**
To agree the Minutes of the meeting held on Thursday 13th November, 2025.
2. **To receive declarations of interest and requests for dispensations.**
3. **To receive apologies for absence.**
 - 3.1 To consider co-option of new Member and agree action.
 - 3.2 New Member to sign the Declaration of Acceptance of Office Form.
4. **Public Participation** – To allow members of the public opportunity to inform the meeting. This item is limited to 15 minutes (maximum of 3 minutes per person).
5. **County and District Councillors' Reports.**
 - 5.1 County Councillor's Report.
 - 5.2 District Councillor's Report.

Clerk:  Various papers on Local Government Reorganisation – Circulated.

Pine Lodge, Gimingham Road, Trimingham, Norfolk, NR11 8HP.

Tel: 07305048062

Aylmertonparishcouncil@gmail.com

6. Finance and Governance.

- 6.1** To agree cash book for the period to 31st December, 2025
- 6.2** To agree bank statements against cash book to 31st December, 2025.
- 6.3** To agree the following payments:- **£**
- | | |
|--|--------|
| Clerk's Salary – Month of January 2026 | 367.83 |
| HMRC | 75.00 |
| Veronica Kelsey – Batteries & Lights | 13.49 |
- 6.4** Payments made in the month of December, 2025 **£**
- | | |
|----------------|--------|
| Clerk's Salary | 314.62 |
| HMRC | 75.00 |
- 6.5** To receive update concerning the cracked glass on notice board and agree action.
- 6.6** Clerk's Annual Appraisal – January 2026.

7. To consider any Planning matters.

- 7.1** Planning Applications and Decisions.

8. To receive an update concerning Allotments from the Allotment Working Group.

- 8.1** To receive update concerning ponies on allotments.
- 8.2** To consider overgrown hedges and agree action.
- 8.3** To receive update concerning muntjac deer and agree action.
- 8.4** To consider tenancy agreements to include bio-diversity and agree action.

9. Highways Matters.

- 9.1** To note Temporary Traffic Orders (Circulated).

10. Village Hall Committee.

- 10.1** To receive report from Village Hall Committee.
- 10.2** To receive information concerning the cost of the work required.

11. Police Matters.

- 11.1** To receive information concerning Cromer SNAP Meeting and agree action.
- 11.2** Community Speedwatch Scheme - Update
- 11.3** SAM 3 Sign – To receive information and agree action.

12. Asset Maintenance.

12.1 To receive update concerning the bus shelter roof and bench and agree action.

13. Annual Review of Policies.

13.1 Equality and Diversity Policy - Circulated.

14. Correspondence:-

Norfolk ALC – Various – Circulated.

Local Liaison Meeting – Norfolk Gravel Beeston Regis – Cllrs. Knowles and Smith.

15. Items for next agenda

16. Date of Next Meeting – Thursday 19th March, 2026 – 7.00 pm – Aylmerton Village Hall.